

BOARD OF DIRECTORS – ACTION SUMMARY
Wednesday, February 9, 2005 – 6:00 p.m.

Administration Building
2101 Hurley Way, Sacramento, CA

CALL TO ORDER

The meeting was called to order by President Granados. Board Members present: Duveneck, Engellenner, Goold, Granados, Kelly, Lawson, Valley. Directors Jones and Trujillo, absent. Staff: Fire Chief Martinez, Board Clerk Tilson.

PLEDGE TO FLAG

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN
DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

CONSENT AGENDA:

1. **Board Meeting Action Summary—January 22, 2005 Workshop**
2. **Board Meeting Action Summary—January 26, 2005**
3. **Resolution No. 13-05—Commendation—Mark A. Cooper**

- **Board Action:**
Kelly/Goold—approve the Consent Agenda. Directors Duveneck, Engellenner, Goold, Kelly, Lawson, Valley, AYE. Directors Jones and Trujillo, absent. Director Granados, abstaining. Motion carried.

ACTION ITEM(S)

1. **Audit Request for FY Ending June 30, 2004—(Trujillo)**
- **Board Action:**
Deferred to next Board meeting.

2. Agreement for Services with American Medical Response (AMR)—(Cantelme)

- At the direction of the Board at the last meeting, the agreement was modified in Section 35.2 providing for two field internships with AMR.
- Doug Petrick, Director of Operations for AMR, stated the two field internships are in addition to the four AMR sponsorships for paramedic training at the Northern California Training Institute (NCTI), for an annual total of six preceptorships for the District.
- Director Goold pointed out that Metro Fire has an option not to exercise the NCTI clause but still needs field internships for students that go to other schools in the community; requested consideration of four non-NCTI students annually.
- Mr. Petrick agreed to a suggested either/or option that in the event the District elects not to exercise any number of the four NCTI scholarships, an equivalent number of field internships would be added not to exceed the overall annual total of six. Ample lead-time notice to be given to AMR for planning purposes.

Assistant Chief Cantelme and Fire Chief Martinez to work with AMR and amend the contract to reflect the agreed upon change.

- **Board Action:**

Goold/Duveneck—approve the staff recommendation authorizing the Fire Chief to execute this contract as amended. Directors Duveneck, Engellenner, Goold, Granados, Kelly, Lawson, Valley, AYE. Directors Jones and Trujillo, absent. Motion carried.

PRESIDENT'S REPORT—(Granados)

- Meeting with Fire Chief Martinez to prioritize the Goals discussed at the workshop and outline the selected 2005 Goals and timelines. Possible presentation for adoption by the full Board at the next meeting.

Board Action:

General consensus in support of adding identified items to specified Committee agendas.

- The meeting will be closed in remembrance of Director Trujillo's brother who passed away.
- The Policy Committee meeting was cancelled today due to lack of a quorum.

FIRE CHIEF'S REPORT—(Martinez)

- Based on the number of objectives listed, he and the Board President will start the work plan process to identify priorities and work through the Committees on those that are appropriate after approval by the Board.
- DVDs of the Board meetings are now being distributed to all workstations. Copies to the Board will be distributed at each subsequent meeting.
- Following previous Board direction, the meetings have been videotaped. A vote display board will be installed within the next few weeks. The Clerk of the Board will still read the vote into the record. Any modifications desired by the Board can be made after a trial period.

The last item was to televise the meetings through a tape-delayed broadcast. Anticipate an item on the next agenda for Board approval to submit the request to the Metro Cable Television Commission. Broadcast to start contingent upon their schedule.

- On vacation for the next two weeks and absent from the next Board meeting.

GENERAL COUNSEL'S REPORT – None**COMMITTEE AND DELEGATE REPORTS:****Executive Committee—(Granados)**

- Next meeting: TBA

Communications Center Delegate—(Engellenner)

- Next meeting: February 22, 2005 – 10:30 AM

California Fire & Rescue Training Authority—(Goold)

- Next meeting: TBA

Finance Committee

- Next meeting: February 23, 2005 – 5:00 p.m.

Policy Committee—(Trujillo)

- Next meeting: March 9, 2005 – 5:00 p.m.

BOARD MEMBER QUESTIONS AND COMMENTS:

Lawson:

- Looking forward to moving timelines along on the Goals from the workshop.
- Inquired about a Commendation for the two citizens who assisted in extricating an individual from a burning car on Watt Avenue a couple weeks ago.

Assistant Chief Hartley stated it will be formally brought to the Board.

Engellenner:

- Inquired about the new Financial Analyst position.

Finance Director Houghton stated this is a replacement position.

Duveneck:

- Director Engellenner and he attended the first meeting of the Western Placer County Fire District Advisory Association on January 27. Will attend another meeting February 24. Not much settled but continuing to work with the County on issues.

Granados:

- Requested a copy of the incident report on the firefighter injured by the piston body of a gas hood strut on a burning vehicle to share with the Fire Department's Safety Officers Association.

Assistant Chief Baltzell to handle.

ADJOURNMENT – Meeting adjourned at 6:30 p.m. in memory of Director Trujillo's brother.

Gregory A. Granados, President

Matt Kelly, Secretary

Charlotte Tilson, Clerk of the Board